



Iranian American Jewish Federation of New York Procedures for Contributions of Securities by Donors

Procedure:

a. Acceptance of Securities:

Persons interested in donating securities to IAJF should contact the IAJF accounting department via email at stephanie@IAJFNY.org prior to initiating a transfer. Please provide the name of the securities being transferred, ticker symbol and number of shares.

b. Transfer of Securities:

Donors should instruct their brokers to transfer securities to:

Recipient Broker: Pershing

Account Name: Iranian American Jewish Federation of New York, Inc.

DTC#0443

c. Sale of Securities:

IAJF policy is to sell securities immediately upon receipt, which typically occurs within four business days from when the transfer is initiated by the donor.

IAJF is not responsible for any stock market fluctuations that may occur between receipt and sale of the stocks. If there is a shortfall between the **pledged** amount and the actual sale proceeds from your securities donation, the donor will be responsible for the balance of the shortfall.

d. Documentation:

Donors will receive prompt confirmation of the receipt and sale of securities, including the gross proceeds to IAJF, as well as relevant tax documentation. Donors will receive a revised statement for any shortfalls based on sale proceeds versus pledged amounts.